

Statement of Financial Position

December 2017

	<u>Year to Date Balance</u>	<u>Year to Date Last Year</u>
Assets		
Church		
General Fund	75,896.38	62,146.89
Petty Cash	25.00	25.00
Deposit & Loan Fund	41,600.53	40,677.53
Deposit & Loan Fund - Bldg Impr Reserves	0.00	0.00
Payroll Advance Receivable	0.00	0.00
Church Totals:	<u>117,521.91</u>	<u>102,849.42</u>
Cemetery		
General Fund - Cemetery	4,987.55	4,873.70
Deposit & Loan Fund - Cemetery	47,696.35	46,638.11
Savings - Cemetery	13,210.18	9,881.84
Cemetery Totals:	<u>65,894.08</u>	<u>61,393.65</u>
Organizations		
General Fund - Altar Society	4,596.13	4,608.86
Deposit & Loan Fund - Altar Society	5,752.96	7,118.61
Organizations Totals:	<u>10,349.09</u>	<u>11,727.47</u>
Total Assets:	<u><u>193,765.08</u></u>	<u><u>175,970.54</u></u>
Liabilities		
Church		
Federal Withholding Payable	0.00	108.00
FICA Payable	215.98	303.72
Medicare Taxes Payable	50.50	71.02
State Withholding Payable	51.00	27.00
Employee 401(k) Payable (Pre/Post)	0.00	0.00
Employer 401(k) Payable	0.00	0.00
Notes/Loans Payable - Roof Project	0.00	74,500.00
Church Totals:	<u>317.48</u>	<u>75,009.74</u>
Dedicated Fund		
Black & Indian Collection	0.00	0.00
Holy Father Collection	0.00	0.00
Holy Land Collection	0.00	0.00
Home Mission Collection	0.00	0.00
Retirement Fund for Religious	0.00	0.00
Propagation Faith/Mission Sun	0.00	0.00
Foreign Mission Support	0.00	0.00
Special Collections	0.00	0.00
Father's Day Collection	0.00	0.00
Cemetery [Pass Thru to Cem Corp]	0.00	0.00

	<u>Year to Date Balance</u>	<u>Year to Date Last Year</u>
Mass Stipends	1,462.00	379.00
Dedicated Fund Totals:	<u>1,462.00</u>	<u>379.00</u>
Total Liabilities:	<u>1,779.48</u>	<u>75,388.74</u>
Net Assets		
Church		
Unrestricted Net Assets	27,460.68	107,513.05
Cemetery		
Unrestricted Net Assets	61,393.65	60,590.15
Organizations		
Unrestricted Net Assets	11,727.47	16,335.23
Current Period Changes to Net Assets	91,403.80	(83,856.63)
Total Net Assets:	<u>191,985.60</u>	<u>100,581.80</u>
Total Liabilities & Net Assets:	<u><u>193,765.08</u></u>	<u><u>175,970.54</u></u>

St. Marks Church Bottineau

Statement of Activities

December 2017

Account Description	Current Month Actual	YTD Actual	Annual Budget	YTD Last Year
Income				
Church				
Administration				
Envelope - Adult	22,593.10	134,034.23	130,000.00	136,078.12
Envelope - Young Adult/Children	60.00	532.50	500.00	327.73
Plate/Loose Collection	934.10	8,369.91	9,000.00	10,719.55
Plate/Loose Collection - Chapel	0.00	2,138.33	3,000.00	3,374.75
Children's Plate/Loose Collection	82.72	698.85	700.00	878.06
Building Improvement Fund	9,450.55	25,708.10	6,000.00	0.00
Furniture/Fixtures Fund	0.00	3,100.00	0.00	0.00
Capital Campaign - Rectory	0.00	0.00	0.00	13,050.00
Capital Campaign - Roofing Project	(4,775.05)	0.00	0.00	82,529.80
Donations - Non Offertory	0.00	27,685.00	0.00	300.00
Donations from Organizations	0.00	2,000.00	2,000.00	6,000.00
Estate Gifts	0.00	0.00	0.00	0.00
Interest Income	234.60	923.00	1,050.00	1,343.50
Investment Income	0.00	0.00	0.00	0.00
Memorials (In Memory)	0.00	1,363.00	200.00	0.00
Miscellaneous Income	0.00	1,454.22	500.00	406.23
Mission/Cluster Payment Received	0.00	0.00	0.00	0.00
Votive Candles	0.00	973.80	1,200.00	1,381.28
Administration Totals:	28,580.02	208,980.94	154,150.00	256,389.02
Liturgy/Worship/Music				
Flowers/Environment	80.00	80.00	400.00	478.00
Facilities				
Insurance Proceeds (Received for losses)	0.00	0.00	0.00	9,179.86
Rental and/or Facilities Income	250.00	950.00	100.00	0.00
Facilities Totals:	250.00	950.00	100.00	9,179.86
Pastoral Ministry				
Social Concerns	0.00	0.00	0.00	0.00
Faith Formation/Religious Educ				
Activities Income	0.00	0.00	0.00	0.00
Tuition/Fees	0.00	1,287.70	600.00	816.80
Elementary Fundraising Income	0.00	1,118.75	300.00	1,027.25
Youth/Jr High Fundraising Income	0.00	2,163.00	1,000.00	2,183.03
Adult Education Income	0.00	0.00	500.00	121.43
Faith Formation/Religious Educ Totals:	0.00	4,569.45	2,400.00	4,148.51
Church Totals:	28,910.02	214,580.39	157,050.00	270,195.39

Cemetery

Account Description	Current Month Actual	YTD Actual	Annual Budget	YTD Last Year
Administration				
Cemetery Lot Sales - St Mark's	0.00	0.00	0.00	0.00
Cemetery Income/Donations - St Mark's	1,300.00	5,380.00	6,200.00	5,847.00
Cemetery Income/Donations - Tarsus	0.00	0.00	0.00	0.00
Interest Income - Cemetery	275.13	1,083.23	1,024.00	1,058.70
Memorials - St Mark's	0.00	40.00	25.00	35.00
Memorials - Tarsus	0.00	0.00	0.00	0.00
Miscellaneous Income - St Mark's	0.00	0.00	50.00	8.26
Miscellaneous Income - Tarsus	0.00	0.00	0.00	0.00
Farm Rent - Tarsus	0.00	856.00	856.00	856.00
Administration Totals:	1,575.13	7,359.23	8,155.00	7,804.96
Cemetery Totals:	1,575.13	7,359.23	8,155.00	7,804.96
Organizations				
Administration				
Altar Society Membership Dues	0.00	1,687.00	2,000.00	1,813.00
Funerals	300.00	4,390.00	2,250.00	2,095.00
Rummage Sale	0.00	847.51	2,000.00	1,281.00
Fall Supper	0.00	8,876.57	9,900.00	8,353.62
Lenten Soup Suppers	0.00	0.00	700.00	1,081.75
Interest Income - Altar Society	32.95	138.28	8.00	164.07
Miscellaneous Income	0.00	195.00	400.00	330.00
Fundraising Project	0.00	0.00	0.00	0.00
Administration Totals:	332.95	16,134.36	17,258.00	15,118.44
Organizations Totals:	332.95	16,134.36	17,258.00	15,118.44
Income Totals:	30,818.10	238,073.98	182,463.00	293,118.79

Expense

Church

Administration				
Salary - Clergy	1,517.18	18,226.97	18,300.00	17,466.50
Substitutes/Other	0.00	612.50	500.00	138.75
Salary - Lay Staff	0.00	0.00	0.00	19,245.80
Salary - Secretary	618.75	9,251.59	12,500.00	0.00
Salary - Repair & Maintenance	273.00	2,544.00	4,600.00	0.00
Salary - DRE	600.00	4,200.00	4,000.04	0.00
Salary - Housekeeping	250.00	4,858.00	7,800.00	0.00
Contract Labor/Services	151.20	2,415.01	2,500.00	2,396.54
Payroll Taxes	133.24	1,595.31	2,300.00	1,472.25
Insurance Benefits	648.75	7,785.00	8,100.00	8,122.50
Retirement	372.44	4,895.75	5,400.00	4,284.34
Worker's Compensation	0.00	250.00	600.00	567.85
Food Allowance	185.85	2,642.96	4,500.00	4,467.08
Retreats	0.00	0.00	400.00	258.75
Continuing Education	0.00	485.34	1,000.00	1,093.47
Office	(33.43)	501.25	500.00	466.29

Account Description	Current Month Actual	YTD Actual	Annual Budget	YTD Last Year
Website Fees	17.99	191.89	200.00	199.88
Bank Fees	0.00	122.40	125.00	112.82
Background Checks and Legal	0.00	116.00	100.00	63.00
Office Equipment Lease	159.38	1,685.63	900.00	614.20
Paper, Envelopes, etc.	0.00	689.25	600.00	375.77
Periodicals	153.89	189.89	600.00	534.90
Postage	0.00	568.95	850.00	605.07
Service Contracts	0.00	0.00	0.00	159.50
New Earth Expenses	137.36	1,681.88	1,850.00	1,777.51
Appreciation/Gifts	0.00	100.00	2,400.00	430.71
Appreciation/Gifts - Altar Servers	0.00	104.06	0.00	0.00
Appreciation/Gifts - Musicians	0.00	0.00	0.00	0.00
Appreciation/Gifts - Groundskeepers	0.00	0.00	0.00	0.00
Appreciation/Gifts - Ministries	0.00	0.00	0.00	0.00
Appreciation/Gifts - Other	0.00	0.00	0.00	0.00
Miscellaneous/Other	0.00	444.12	400.00	1,070.77
Transportation/Mileage Reimb	69.42	3,732.39	1,800.00	1,477.15
Cost of Activities - Fellowship	0.00	0.00	0.00	0.00
Principal Paid on Loans	0.00	0.00	16,000.00	0.00
Interest Paid on Loans	0.00	769.53	500.00	0.00
Administration Totals:	5,255.02	70,659.67	99,325.04	67,401.40
Liturgy/Worship/Music				
Contract Labor/Services - Musicians	0.00	600.00	800.00	925.00
Liturgy Expenses	300.35	1,398.34	1,000.00	762.47
Worship & Song Books	0.00	2,138.09	2,000.00	2,098.66
Music - Supplies, Copyrights, Etc	0.00	0.00	0.00	27.52
Vestments & Banners	1,215.75	1,215.75	800.00	353.94
Altar Ware	0.00	0.00	0.00	0.00
Altar Linens	0.00	0.00	0.00	0.00
Altar Breads & Wine	(50.00)	462.81	600.00	296.60
Candles, Lighters & Votives	0.00	2,577.67	1,900.00	2,098.33
Flowers & Plants	0.00	341.30	1,200.00	1,279.69
Sacramental Supplies	0.00	210.52	200.00	0.00
Travel Reimb - Music Personnel	0.00	0.00	0.00	100.00
Liturgy/Worship/Music Totals:	1,466.10	8,944.48	8,500.00	7,942.21
Facilities				
Audio-Visual	0.00	0.00	0.00	0.00
Janitorial Supplies	(5.81)	1,221.15	1,200.00	753.47
Heat (Electric, Gas, Oil, etc)	1,266.67	11,945.03	13,000.00	10,567.40
Water, Sewer & Garbage	151.93	2,175.05	2,000.00	1,912.49
Telephone	148.88	2,414.57	2,500.00	2,483.47
Cable TV & Internet	125.14	1,085.96	900.00	861.20
Repair & Maintenance - Church	249.62	898.59	3,000.00	1,609.72
Repair & Maintenance - Hall	132.47	2,272.61	500.00	514.53
Repair & Maintenance - Rectory	416.33	1,200.80	500.00	430.65
Repair & Maintenance - Church Basement	0.00	0.00	0.00	201.23
Repair & Maintenance - Rectory Basement	0.00	60.33	0.00	13,010.42

Account Description	Current Month Actual	YTD Actual	Annual Budget	YTD Last Year
Building Project - Roof	0.00	0.00	0.00	223,259.02
Furniture, Fixtures, Equipment	0.00	3,073.32	800.00	940.72
Allocation to Cemetery	0.00	0.00	0.00	0.00
Property & Liability Insurance	9,621.00	9,621.00	9,800.00	9,683.00
Real Estate Taxes/Assessments	0.00	0.00	0.00	0.00
Grounds Maintenance	211.24	2,341.74	1,800.00	1,640.08
Facilities Totals:	12,317.47	38,310.15	36,000.00	267,867.40
Pastoral Ministry				
Charity & Social Concerns	97.59	1,417.84	1,400.00	1,650.00
Faith Formation/Religious Educ				
Elementary Education	0.00	503.82	1,500.00	1,426.83
Elementary Food Costs	0.00	0.00	0.00	0.00
Elementary Appreciation/Gifts	138.00	232.12	125.00	0.00
Elementary Textbooks	0.00	3,451.79	1,000.00	292.50
Youth/Jr High Education	0.00	455.00	2,000.00	2,561.21
Youth/Jr High Food Costs	0.00	0.00	0.00	145.15
Youth/Jr High Appreciation/Gifts	0.00	0.00	125.00	0.00
Youth/Jr High Textbooks	0.00	0.00	0.00	0.00
CYO Expense	0.00	0.00	0.00	481.32
Trinity Bible Camp	0.00	0.00	0.00	0.00
NET Retreat	0.00	0.00	0.00	0.00
Steubenville Conference	0.00	2,218.29	0.00	0.00
Youth/Jr High Other	0.00	0.00	0.00	0.00
Adult Education	0.00	0.00	650.00	319.35
Adult Food Costs	0.00	0.00	0.00	0.00
Adult Appreciation/Gifts	0.00	0.00	125.00	0.00
Adult Textbooks	0.00	0.00	0.00	0.00
RCIA Expense	0.00	0.00	200.00	0.00
Adult - Planning & Leadership	0.00	105.48	700.00	0.00
Vacation Bible School/Young Disciples	0.00	0.00	2,000.00	160.39
Transportation/Mileage - Deanery	0.00	0.00	1,000.00	0.00
Faith Formation/Religious Educ Totals:	138.00	6,966.50	9,425.00	5,386.75
Church Totals:	19,274.18	126,298.64	154,650.04	350,247.76
Cemetery				
Administration				
Miscellaneous/Other - St Mark's	0.00	0.00	100.00	0.00
Supplies - St Mark's	0.00	0.00	75.00	57.01
Miscellaneous/Other - Tarsus	0.00	0.00	0.00	0.00
Supplies - Tarsus	0.00	0.00	75.00	57.00
Electricity - St Mark's	52.82	589.93	530.00	520.42
Real Estate Taxes/Assessments - Tarsus	0.00	68.87	75.00	67.03
Grounds Maintenance - St Mark's	0.00	1,100.00	3,400.00	3,150.00
Mapping - St Mark's	0.00	0.00	500.00	0.00
Grounds Maintenance - Tarsus	0.00	1,100.00	3,400.00	3,150.00
Administration Totals:	52.82	2,858.80	8,155.00	7,001.46
Cemetery Totals:	52.82	2,858.80	8,155.00	7,001.46

Account Description	Current Month Actual	YTD Actual	Annual Budget	YTD Last Year
Organizations				
Administration				
Advertising - Miscellaneous	0.00	0.00	430.00	35.00
Youth Camp	0.00	400.00	1,500.00	2,300.00
Food Costs - Unanticipated	0.00	1,551.12	400.00	472.76
Appreciation/Gifts/Awards	1,350.00	1,654.00	1,500.00	1,987.83
Masses for Parishioners (Funerals/Sick)	0.00	260.00	150.00	140.00
Miscellaneous - Non Food	100.00	413.57	250.00	6,259.29
End of Year Transfer to Parish	0.00	2,000.00	0.00	0.00
Supplies - Office	38.14	651.57	300.00	315.53
Rosary Making Supplies	0.00	73.73	200.00	156.07
Quilter Supplies	0.00	0.00	200.00	0.00
Church Kitchen	0.00	1,023.50	1,500.00	749.95
Church Decorations/Banners/Environment	0.00	1,129.00	1,000.00	0.00
Rectory Household Expense	0.00	0.00	1,000.00	339.17
Cost of Confirmation	0.00	236.44	650.00	0.00
Cost of Fall Supper	153.00	4,306.48	4,110.00	4,095.55
Cost of Funerals	635.31	2,658.25	1,300.00	1,258.83
Cost of Rummage Sale	0.00	0.00	0.00	213.67
Cost of Rummage Sale - Insurance	0.00	0.00	0.00	0.00
Cost of St Mark's Feast	0.00	755.08	1,000.00	1,128.78
Cost of H.S. Senior Brunch - Graduation	0.00	0.00	175.00	43.00
Cost of Lenten Soup Suppers	0.00	0.00	168.00	30.77
Cost of Benefits for Parishioners	0.00	400.00	800.00	200.00
Fundraising - Raffles, Permits & Rents	0.00	0.00	625.00	0.00
Administration Totals:	2,276.45	17,512.74	17,258.00	19,726.20
Organizations Totals:	2,276.45	17,512.74	17,258.00	19,726.20
Expense Totals:	21,603.45	146,670.18	180,063.04	376,975.42
Income - Expense:	9,214.65	91,403.80	2,399.96	(83,856.63)